

Express Services (Beckenham) Ltd

1st Floor Offices, 36 High Street, Edenbridge, TN8 5AJ

Location: Various Sites

Title : COVID-19 Engineers Risk assessment	Date of Assessment : 07/07/2020	Risk Assessor : Rebecca Carey
Risk Assessment Reference : COVID-19 Engineers	People involved in making this assessment : Mark Carey	
Task/ Process : Undertaking work activities on various sites	People at Risk : Employees, Members of the Public, Residents	

Hazard : COVID-19 COVID-19 is a respiratory virus that can be transferred by infected droplets coming into contact with mucus membranes including the eyes, nose & mouth. To prevent the transfer of COVID-19, good respiratory hygiene and prevention of contact with contaminated surfaces is essential.

Control Measures:

1. Face coverings - Each engineer has been provided with face masks, visors & a full face respirator which can be worn as necessary for the environment which they are working in.
2. Hygiene - Each engineer has been provided with additional hygiene products including water containers and soap for hand washing, virucidal wipes and sprays to clean potentially contaminated areas and, to prevent contact with contaminants, the engineers have also been provided with extra gloves.
3. Pre-visit questions - When scheduling works, clients are asked to provide confirmation if anyone in the work area has been suffering from COVID-19/are self isolating. If this is the case, attendance is only permitted in emergency circumstances and extra precautions are to be implemented.
4. Social distancing - Whilst works are being undertaken, staff avoid close working unless necessary for safety. Clients are asked to socially distance and, where possible, clients are asked to move to another area for the duration of the works.
5. Information - Staff have been informed of COVID-19 symptoms and are reminded to regularly check the NHS website for updated information. Staff have been informed of procedures to follow if suffering from COVID-19/when and how to self isolate.
6. Records - Staff locations are recorded so that should they present COVID-19 symptoms, NHS Test and Trace can be informed.
7. Monitoring - To enable staff to monitor their temperature, thermometers have been provided.
8. Mental health - Staff have been reminded that they have access to an employee assistance program where they can receive mental health support. Staff are also encouraged to discuss any concerns with their managers.
9. Return to work - When returning to work, staff are asked (before their return) to confirm if they have been suffering from any symptoms/are self isolating.

Documents Associated with this Risk Assessment:	COVID-19 Hygiene supplies.png(Image)
Review Date : 31/08/2020	Reviewer : Rebecca Carey